

**Application/Checklist for a Tool/Storage Shed** (Page 1 of 3)

Site/property address \_\_\_\_\_ Div/Blk/Lot \_\_\_\_\_

I own this property. I am financially current on all GLC obligations. I am aware of the GLC Governing Documents and A&Z Guidelines. I know the A&Z Committee may visit the property site.

(signed) \_\_\_\_\_

Owner \_\_\_\_\_ Phone \_\_\_\_\_

Owner home address \_\_\_\_\_ Date submitted to A & Z \_\_\_\_\_

Agent (name, phone) \_\_\_\_\_ (Letter required)

Contractor \_\_\_\_\_ Lic # \_\_\_\_\_

Describe shed: Replacement Y\_\_\_ N\_\_\_ This will be 2nd shed on lot. Y\_\_\_ N\_\_\_

Size \_\_\_\_\_ Ft X \_\_\_\_\_ Ft (Must be 120 Sq Ft or less) Height \_\_\_\_\_ Ft (Must be 10 Ft or less)

Material \_\_\_\_\_ Color \_\_\_\_\_

(N/A = Not Applicable) A&Z sign/date

**Submittal Requirements:**

1. Proof of required survey for GLC files. (If location of property lines uncertain.) \_\_\_\_\_
2. Plot Plan drawing showing buildings, property lines, significant features, proposed shed, size, setbacks. (see page 2) \_\_\_\_\_
3. Include drawing or picture of proposed final product. \_\_\_\_\_

**A&Z Submittal Review:** (for A&Z use only)

1. Owner or agent ID verified. If agent, owner letter filed. \_\_\_\_\_
2. Requirements of GLC Covenants and Restrictions and A&Z Guidelines met including size, height and setbacks. \_\_\_\_\_

(Ensure Plot Plan and all supporting documents are clearly marked with Div/Blk/Lot and Date.)

**GLC Application/Checklist for a Tool/Storage Shed** (Page 2 of 3)

Div/Blk/Lot \_\_\_\_\_ Application Date \_\_\_\_\_ (Owner to draw Plot Plan & Shed below.)

**GLC Application/Checklist for a Tool/Storage Shed** (Page 3 of 3)

(Below for A&Z use only)

Div/Blk/Lot \_\_\_\_\_ Application Date \_\_\_\_\_

Processing \_\_\_\_\_

Disapproved \_\_\_\_\_ Date \_\_\_\_\_ A&Z Chair sign \_\_\_\_\_

Approved \_\_\_\_\_ Date \_\_\_\_\_ A&Z Chair sign \_\_\_\_\_

A&Z member initials \_\_\_\_\_

A&Z Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

GLC staff sign/date

**GLC Administrative review:** (for GLC office use only)

1. Verify proof of Lot Ownership \_\_\_\_\_
2. Current on all GLC financial obligations \_\_\_\_\_

Date GLC Permit issued/copy filed \_\_\_\_\_

GLC Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_